

Wheatland City Council Proceedings
March 5, 2009

Mayor Bopp called the regular meeting of the Wheatland City Council to order at 6:30 p.m. at Wheatland City Hall with council members Rohling, Prachar, Denahy, Patterson and Schnede present. Also present were city employees Matt Cavey and Laurie Ganzer.

The **consent agenda** included the minutes of the February 9th minutes, renewal of desperados liquor license and the following revenues and payables:

Bills paid prior to March Meeting:

FICA	2,608.29
IPERS	987.43
State of Iowa	364.00
Blue Cross Blue Shield – Matt Cavey Health Insurance	735.90
Treasurer State of Iowa, sales tax	1,644.00

Accounts Payable for March Meeting

Jill Backus, mileage	50.15
Baker & Taylor, Books	335.14
Barco Municipal Ptds, misc. maint.	91.68
Jayson Cavey, cell phone	25.00
Matt Cavey, cell phone	25.00
Clinton County Fire Chief Assn., dues	30.00
Clinton County Sheriff's Dept.	1,098.44
Conoco – Phillips Fleet, City & Fire truck fuel	477.42
Crime Stoppers, dues 3 years	300.00
Eastern Iowa Overhead Door, door opener	750.00
ECI Insurance, annual insurance premium	18,117.00
Farm Plan, misc. maintenance	59.49
F & B Communications, telephone	321.41
Grainger, ballasts	174.65
Iowa Firemen's Assn., dues	240.00
IAMU, dues	653.45
Lowden Plumbing & Heating, parts water shut off repair	50.00
Maintenance Engineering, light bulbs	619.48
Micro Marketing, books	35.99
MSA Professionals, WWTF administration	181.25
MVTL Laboratories, testing fees	275.90
New liberty Fire, Fire Fighter one course	409.50
Orkin, pest control City Hall	85.60
Observer, publishing	160.22
R & K Oil, City Hall heating fuel	362.78
Sandry Fire Supply, equipment	592.21
Staples, office supplies	164.88
Utility Equipment Co., fire hydrant repair	638.22
WGML Refuse Commission, monthly fee	2,237.00

Gross Wages:

\$ 9,416.13

<u>Fund</u>	<u>Revenues:</u>	<u>Expenses:</u>
General Fund	11,524.43	13,756.78
Road Use	6,461.80	3,232.52
Debt Service	106.07	0.00
Employee Benefits	33.12	839.45
Water	5,389.18	3,237.91
Sewer	14,512.04	6,695.40
Garbage	3,237.99	2,938.41
Recycle	1,061.01	701.47
Totals	42,325.64	31,401.94

A motion to approve the consent agenda was made by Denahy with a second by Rohling. All ayes.

The **Clinton County Sheriff's Department** spent 63.03 hours in the City of Wheatland from January 26, 2009 through February 25, 2009 while on patrol they issued 1 citation, handled 3 incidents and answered 9 calls.

During discussion regarding **the bid process for the renovating and installation of a new furnace at City Hall** Kirk Schreiber was present and voiced concerns regarding the publishing of notice to bidders.

Rohling stated that the bid process was under the \$40,000.00 limit and did not require that a formal notice to bidders be published. After speaking with the city attorney and explaining the process that was followed he suggested that an additional letter to bidders be posted in the City's normal posting places. The notice posted extended the deadline by one week. In addition the letter was sent to everyone on the original list of bidders.

Ganzer requested that the minutes reflect that she was not involved in the bid process.

Andrea Werner addressed the Council and Mayor regarding the opens record law. She felt it was highly inappropriate that she was not allowed to have a copy of the bid sheet when she initially requested one. The paperwork she requested was eventually given to her but not in a timely manner. She stated that the specifications sheets should have been available to anyone who wanted one at City Hall during normal business hours. Andrea also addressed the issue that the bids were being sent to a post office box that was not the City's, this again was inappropriate.

The following bids were submitted to the City for renovating the council chambers:

Doug Wendt Enterprises	\$10,256.00
Soenksen Construction	\$11,912.07
Dewey's Construction	\$12,650.79

A motion to accept the bid from Dewey's Construction was made by Schnede with a second by Denahy. All ayes.

The following bids were submitted for the replacement of the furnace at City Hall:

Choice Plumbing, Heating & A\C	\$2,500.00
Albaugh P.H.C., Inc.	\$2,500.00
Charlotte Plumbing, Heating & Air	\$2,606.00
Kellams & Bertsch, Inc	\$2,710.59

A motion to accept the bid from Choice Plumbing, Heating & A\C was made by Schnede with a second by Patterson. All ayes.

Council member Schnede left the meeting.

Joe Goodlove was present for the **Lincoln Highway Association** - the "MVPA 2009 Transcontinental Motor Convoy" will be touring through Wheatland on June 21, 2009. Mr. Goodlove also presented options for a informational kiosk and Lincoln Highway banners that can be purchased by the town. The banners are 200.00 each and the kiosk can be built for approximately \$1,400.00.

Principal John Cain of the **Calamus Wheatland Elementary** was present to inform the council of a grant the school is applying for to start a 4 year old **preschool**. Principal Cain encouraged the council to inform others in the public about the wonderful opportunity this would provide for children in our area.

Gary Jasper of Taylor Construction was present to request the council make a decision regarding the closing of the **WWTF project**. Ganzer suggested that MSA Professionals coordinate a sewer construction meeting with the sewer construction committee to finalize the items needed to close out the project. Mayor Bopp will contact MSA Professionals to request the meeting.

During the update of the **water system planning project** Ganzer noted that she and Cavey are currently working with MSA Professionals to fill out the paperwork needed to obtain the loan for the project.

During the update on the **Economic Development Plans** Mayor Bopp noted that he had spoken with a member of the Clinton County Board of Supervisors and the member was receptive to making the land for the project a TIFF district through Clinton County if the project becomes available to our area.

During **public forum** a citizen was present to express concern regarding the sewer flow problem in his neighborhood.

At 8:09 p.m. a motion to open the public hearing for the **2010 budget** was made by Rohling with a second by Patterson. All ayes.

No oral or written comments were made.

At 8:10 p.m. a motion to close the public hearing for the 2010 budget was made by Patterson with a second by Denahy. All ayes.

A motion to approve **resolution 2009-17** which is for the approval of the 2010 budget was made by Patterson with a second by Rohling. All ayes.

During discussion regarding the funds that are available to the City through the **Disaster Grant Program** Rohling made a motion to apply for funding for the Lincolnway drainage project with a second by Patterson. All ayes.

During discussion regarding **Iowa Chapter 522** – electrical inspection program Ganzer noted that she had sent a copy of the law to the city attorney and in his opinion since the city does not have building inspectors it is not the City's responsibility to enforce the law.

A motion to approve the bid from **JJJ Enterprises for \$23,999.35 to repair the drainage system on Lincolnway** was made by Prachar with a second by Denahy. All ayes.

Bids for fire truck were tabled.

A motion to **prosecute a tobacco infraction for sales to a minor** was made by Patterson with a second by Denahy. All ayes.

A motion to appoint Gary Schreiber to the **building committee** for a term of 2 years was made by Rohling with a second by Prachar. All ayes.

The following committees were appointed by Mayor Bopp:

Nuisance	Denahy & Schnede
Streets/sidewalks	Denahy & Schnede
Employee	Bopp & Schnede
Crime Stoppers	Bopp & Schnede
Building & Grounds	Rohling & Patterson
Mayor Pro Tem	Schnede
Landfill	Schnede
WGML	Bopp, Schnede, Ganzer
Insurance	Schnede & Ganzer
Water & Sewer	Rohling & Matt & Jayson Cavey
Building Permits	Patterson & Schreiber
Economic Development	Bopp & Ganzer
911	Noel & Rohling

A motion to **apply for a credit card** for Laurie Ganzer, Matt Cavey and Jayson Cavey with a limit of 1,000.00 each, no annual fee and paid in full each month was made by Patterson with a second by Denahy. All ayes.

During **reports** Cavey asked if he could purchase a set of used chains for the tractor from Jay Cavey for \$350.00. Cavey was instructed to make the purchase.

Prachar requested that she be informed when the citywide garage sale date has been set.

Prachar requested that the answering machine at City Hall be changed to include Mayor Bopp's cell phone numbers for emergencies.

Prachar made a third request that the Council follow Robert's Rule of Order.

Rohling complimented Cavey on the markings of the sewer and water lines for the company that is currently digging in town.

Rohling stated that Al & Mary Benischek have been given a 8' X 13' shed from Scott Community College they can not use. The Benischeks will bring the shed home for the city to use to store equipment at the city park if the city is interested. The council agreed the shed would be well used and thanked the Benischeks for volunteering to bring it to Wheatland.

Rohling has been receiving complaints about people parking backwards and double parking in various locations in town.

Patterson stated that he did not appreciate the attack on his integrity regarding the opening of sealed bids. He had withdrawn his bid for the project due to conflict of interest. He obtained a bid sheet as a council member not as a potential bidder. Prachar

stated that no one implied or said anything that should have been taken as an attack on someone's integrity.

A motion to adjourn at 8:45 p.m. was made by Prachar with a second by Patterson. All ayes.

Jerry Bopp, Mayor

Attest:

Laurie Ganzer, City Clerk