

**Wheatland City Council Proceedings
October 10, 2011**

Mayor Noel called the regular meeting of the Wheatland City Council to order at 6:30 p.m. with council members Rohling, Steele, Schulz and Schnede present. Patterson was absent. Also present were city employees Laurie Ganzer and Matt Cavey.

The **consent agenda** included the minutes of the September 12th meeting and the following revenues and expenses:

Bills paid prior to Meeting:

FICA – 3,074.98, IPERS – 1,927.73, State of Iowa, withholding tax – 587.00
Wellmark Blue Cross Blue Shield, Matt Cavey policy – 1,018.90, State of Iowa, sales tax – 1,716.00

Accounts Payable for Meeting

Acco, chemicals – 796.60, Apple Books, books – 466.54, Jill Bachus, mileage – 101.76
Baker & Taylor, books – 119.24, Bancard, truck fuel, utility postage, water misc – 465.43
Clinton County Sheriff's Office. Contract – 1,232.84, F & B Communications, telephone & internet & service calls to City Hall & Library– 310.89, First Trust & Savings Bank, fire truck payment - 1,402.99, IDNR, water use permit – 95.00, Harry's Farm, sample shipping – 42.50
Jayson Cavey, cell phone - 25.00, John Deere Financial, various misc maintenance – 110.41
Keystone Labs, sample testing – 110.00, Laurie Ganzer, cell phone – 25.00, Lowden Plumbing, air conditioner service at Library – 60.67, Matt Cavey, cell phone – 25.00, MSA Professional Services, WWTF improvement – 8,350.19, MVTL Laboratories, testing fees – 261.20, Midwest Breathing Air, annual air tank testing – 697.12, Observer, publications – 174.27, Orkin, pest control City Hall – 44.00, Staples, paper towels, toilet paper & office supplies – 98.44, Siemans, blower fan water dept – 196.00, Wendling Quarries, road rock – 124.83, WGML Refuse Commission, monthly fee - 2,237.00, Wheatland Repair, fire truck maintenance – 363.70

Gross Wages:

\$ 14,482.40

Revenues:

General Fund – 17,682.79, Employee Benefits – 497.46, Road Use – 7,116.32, Debt Service – 766.86, Water – 5,828.74, Sewer – 16,384.59 Garbage – 3,596.53, Recycling – 1,233.03

Total Revenues – 53,106.32

Expenses:

General Fund – 19,367.99, Employee Benefits – 1,461.36, Road Use – 3,385.63 Debt Service – 0.00 Water – 5,309.56, Sewer – 4,812.54, Garbage – 3,324.33, Recycling – 1,284.17

Total Expenses – 38,945.58

A motion to approve the consent agenda was made by Rohling with a second by Schulz. All ayes.

At 6:33 p.m. a motion to open the **public hearing for the 2012 CDBG grant application** was made by Schnede with a second by Schulz. All ayes.

Sarah Fosbinder with MSA Professional Services informed those present that the City will make improvements to its clean water system and intends to apply for a Community Development Block Grant for the project. The City will make the improvements to the wastewater collection system by reducing I & I. Further improvements will include adding a polishing reactor. The recommended improvements are identified through Engineering Reports prepared by MSA Professional Services that evaluate alternative solutions for the City.

The proposed improvements will be funded through the use of IDED CDBG Grant funds of \$300,000.00, DNR SRF loan of \$800,000.00 The total project cost for all phases will be \$1,100,000.00.

The CDBG application will be submitted by the November 2, 2011 deadline. The funds will benefit at least 51% of low and moderate income persons.

The proposed improvements will take place along or adjacent to the City's existing wastewater facilities.

No displacement of persons or businesses will occur as a result of the program.

At 6:42 p.m. a motion to **close the public hearing** for the 2012 CDBG grant application was made by Schnede with a second by Rohling. All ayes.

RFQ for the engineer for the wastewater treatment plant polishing reactor facility included Missman, Inc., IIW Engineers & Surveyors and MSA Professional Services. A motion to award the project to MSA Professional Services was made by Schnede with a second by Schulz. All ayes.

RFQ for CDBG grant writer included ECIA and MSA Professional Services. A motion to award the project to MSA Professional Services was made by Rohling with a second by Schulz. All ayes.

Sarah Fosbinder of MSA updated those present on the Income survey, Inflow & Infiltration reduction project and the Polishing Reactor plans. The City still needs 76 surveys to complete the LMI survey, A revised I & I plan was submitted to the DNR and has been placed on the approved list. A project initiation meeting with DNR was conducted on October 5, 2011. The DNR assigned the project to Jim Oppelt, PE. Design flows and loadings were established and are currently being reviewed by the DNR. After the DNR has concurred with these design parameters, the next step is for the DNR to issue a waste load allocation which projects the discharge limits of the City's new NPDES permit. After this process, MSA can proceed with getting proposals and cost estimates from vendors. The goal is to have the report completed by November.

During **public forum** Andrea Werner inquired how many water meters are not functioning. Ganzer stated that approximate 25 meters are currently not working. Werner requested that the council order the meters repaired so that all citizens are paying their fair share of City utilities.

Gladys Seifert inquired if the City will be mowing at 108 E. Buchanan. Ganzer noted that a letter was mailed to the executors informing them of the lawn ordinance. Cavey will mow the lawn and it will be billed to the estate.

At 7:32 p.m. a motion to open the **public hearing for the 2012 budget amendment** was made by Rohling with a second by Schnede. All ayes.

No oral or written comments were made.

At 7:33 p.m. a motion to close the public hearing for the 2012 budget amendment was made by Rohling with a second by Schnede. All ayes.

A motion to approve **resolution 2012-03** which is for the approval of the 2012 budget amendment was made by Schnede with a second by Rohling. All ayes.

Plans for a fire and EMS building extensions were discussed. Chief Steward noted that the departments have outgrown the facility they have and need to add showers to become OSHA compliant. The Council stated that Chief Steward had their support to move forward with plans and applying for grants to help cover the cost of the project. Discussion regarding purchasing the vacant lot on Main Street and move the park across from the post office. City Hall would be moved to the rental property on Main and the current City Hall building can be turned over to the fire department. The Council agreed that moving City Hall would be an option. The Council stated that the money used to buy the property on Main Street and move the park could be better spent on the expansion project since we already have a park on Vine Street.

A motion to approve blocking Main Street from the post office to the bank drive thru on October 31st for **Main Street trick or treating** was made by Rohling with a second by Schnede. All ayes.

A motion to **approve renting 114 S. Main Street to Michelle Allers dba Smilee's** for 12 months at 250.00 per with city owned utilites included was made by Schnede with a second by Schulz. All ayes.

A motion to approve **resolution 2012-04** which is for the adoption of a city credit card policy was made by Schnede with a second by Rohling. All ayes.

A motion to approve a contract with **Clinton Humane Society** was made by Schnede with a second by Schulz. All ayes.

The **Clinton County Sheriff's Office** spent 55.10 hours in the city of Wheatland from August 26, 2011 through September 25, 2011 while on patrol they issued 2 citations, handled 2 incidents and answered 8 calls.

During reports Cavey noted that there are 6 sump pump inspections left to do and 19 dye tests.

A motion to adjourn at 8:04 p.m. was made by Rohling with a second by Schnede. All ayes.

Virgil Noel, Mayor

Attest:

Laurie Ganzer, City Clerk